



April 10, 2017

Dear Parent/Guardian,

As the parent/guardian of a student currently enrolled in the Pickens County School District as of April 10, 2017, you are being notified that under state law and House Bill 251, you may request to transfer your child to another public school in the Pickens County School District for the upcoming 2017-2018 school year. If your child was approved as a "school choice" student in the past and they are still attending the "school choice" school, **there is no need to reapply.**

How to Apply

1. The PCSD has determined the number of openings at each school and grade level based on current enrollment and estimated growth in each school and grade.

Elementary Schools

Grade	Harmony	Hill City	Jasper	Tate
1	0	0	0	3
2	2	1	3	5
3	0	1	0	6
4	2	3	0	3
5	2	3	0	3

Middle Schools

Grade	Jasper	Pickens County
6	2	0
7	2	0
8	4	0

2. If the number of requests exceeds the number of available openings for any school or grade level, a lottery drawing will be held to determine which students will be allowed to change schools.
3. If a parent/guardian chooses to transfer their child to another school in the district, they must provide transportation to and from school.
4. Parents/guardians will need to complete and submit a Parent Transfer Request Form (on the following page).

All forms must be submitted to the Pickens County Board of Education no later than 4:00 p.m. on May 1, 2017, or postmarked no later than April 27, 2017. **No requests will be accepted after 4:00 p.m. on May 1, 2017.** Send forms to:

Pickens County Board of Education
100 D.B. Carroll Street
Jasper, GA 30143

5. If a child transfers to an out-of-district school, they should remain at that school for the entire school year, unless there is an extreme hardship or circumstance. In this case, the parent/guardian should contact the PCSD, and the issue will be evaluated.
6. Due to the unpredictability of enrollment in kindergarten, school choice is not an option at this grade level.

If you have questions or concerns regarding School Choice, please contact Shelley Cantrell at Pickens County BOE at (706) 253-1700 ext. 329, or shelleycantrell@pickenscountyschools.org.

Sincerely,

Shelley Cantrell
Attendance Officer
Pickens County School District



SCHOOL CHOICE FORM

2017-18

For Official Use

Received by: _____
Date: _____ Time: _____

ABOUT THIS DOCUMENT

Under a 2009 State law (O.C.G.A 20-2-2131) parents/guardians may request a transfer to another public school within their local school district. If you wish to request a transfer, please complete this form. If you have any questions, contact:

Shelley Cantrell
Attendance Officer
Pickens County Board of Education
(706) 253-1700 ext. 329
shelleycantrell@pickenscountyschools.org

STUDENT INFORMATION

_____	_____	_____	_____
Last Name	First Name	Middle Name	Grade (2017-18)
_____	/ /	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
Age	Birthdate		

Pickens County School Student Attended in 2016-17			
_____	_____	_____	
911 Physical Address	City, State, ZIP	Home Phone	
_____	_____		
Mailing Address (if different)	City, State, ZIP		

PARENT/GUARDIAN INFORMATION

_____	_____	_____	_____
Parent/Guardian Name	Home Phone	Work Phone	Cell Phone
_____	_____	_____	_____
Employer	Email		

TRANSFER REQUEST

I am requesting a transfer for the student listed above to attend the following school for the 2017-18 school year:

_____ Pickens County School for 2017-18

I fully understand my child may only attend my first choice of schools if space is available at the time this request is approved by the Pickens County School District. A random drawing will take place at the PCSD office at 100 D.B. Carroll Street, Jasper, GA, for the available spots. I also understand I MUST transport my child to and from school each and every day.

X _____ X _____
Print Name of Parent/Guardian **Signature of Parent/Guardian** **Date**