



Pickens County Board of Education Job Description

FOOD SERVICE EMPLOYEE

TITLE/POSITION

RETIREMENT: Public School Employee Retirement

TERMS OF EMPLOYMENT: 184 Days

REPORTS TO: Food Service Manager, and School Nutrition Director

QUALIFICATIONS: High school diploma or GED preferred
Must be able to perform tasks involving moderate lifting, carrying, pushing and pulling
Must be able to read, write and follow written and oral instructions

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board's Policy on evaluation

RESPONSIBILITIES:

- Must complete all requirements for employment:
 - Complete background check completed in Pickens County
 - Drug and alcohol free workplace statement
 - I-9 certification
 - Code of conduct statement
 - Worker's compensation statement of understanding and other required paperwork
- Completes 30 hour Orientation for Nutrition Employees (ONE) within one year of employment
- Attends other training as required by the Pickens County School Nutrition Program
- Prepares school meals using standardized recipes and following sanitation and safe food-handling practices
- Serves school meals following guidelines for portion sizes and safe temperatures
- Follows work schedules for preparation, serving and cleaning as assigned by manager
- Follows safety practices including:
 - Wearing skid-resistant shoes
 - Use of cut-resistant glove while using knives or blades
 - Use of back support while lifting over 25 pounds
 - Safe use of food service chemicals
- Exhibits pleasant, cheerful and helpful attitude toward, students, school staff and fellow employees
- Follows federal and state laws, as well as Board policies

- Performs other duties as assigned

Revised 1-27-16